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ABN 42 137 609 682

Rental Property Checklist

| | |
|--|------------------|
| Name(s) of Property Owner | |
| | Amount / details |
| Property Details (if a new property or new client) | |
| Address | |
| Do you have a depreciation report | |
| Property Owners Names | |
| Date of Purchase | |
| Purchase Price (if known) | \$ |

| | | | |
|-----------------------------------|----|-------------------------|----|
| Income | | | |
| Rent Received | | \$ | |
| Other Income (ie Water recovered) | | \$ | |
| Expenses | | | |
| Advertising | \$ | Body Corporate | \$ |
| Bank Fees | \$ | Borrowing Costs | \$ |
| Cleaning | \$ | Council Rates | \$ |
| Gardening | \$ | Emergency Services Levy | \$ |
| Insurance | \$ | Interest on Loans | \$ |
| Land Tax | \$ | Legal Costs | \$ |
| Pest Control | \$ | Property Agent Fees | \$ |
| Repairs & Maintenance | \$ | Stationery, Postage | \$ |
| Other | \$ | Water | \$ |
| | \$ | | |

Note: From 1 July 2016 travel costs are no longer deductible for rental property investors

| Improvements (over \$300) Details | Date | Amount |
|-----------------------------------|------|--------|
| | | \$ |
| | | \$ |

Signature Date/...../.....